

## Conditions of Membership

1. To apply for Membership you must supply the following forms of identification:
  - proof of identity (preferably photo ID)
  - proof of address (power account, telephone account, bank statement or similar, no more than 30 days old).
2. As a member you are expected to abide by the policies, procedures and behaviour code of the Invercargill City Libraries and Archives. Failure to do so may result in the cancellation of your membership.
3. Your library card is required to borrow library resources.
4. You are responsible for all items borrowed with your card.
5. Please notify the Library immediately if:
  - (a) your card or borrowed items are lost or stolen, and/or b. any of your membership details change, for example change of address or email.
  - (b) If you are under 18 years of age at the time of joining, a parent or legal guardian must complete your application for Membership. Any communication regarding your membership will be with your parent or legal guardian who, by signing your application, agrees to be responsible for the use of your card, including any outstanding fines and debts incurred by you.
6. You are responsible for payment of any fines/fees incurred and replacement costs of any lost or damaged items. You will be unable to borrow if you have unpaid fines or debts totalling \$10.00 or more.
7. These Conditions of Membership may change and any revised conditions will be displayed on the Library website. You are deemed to have had notice of such changes and agreed to be bound by the amended Conditions while you are a member.